

## Planning and Scheduling in Primavera Project Planner (P3) Rel 3

---

**Duration:** 3 Days

### What you will learn

This course covers getting started with P3 through hands-on, basic training. Participants will gain a thorough background in the concepts of planning and scheduling while learning P3. The course leads you through nine hands-on workshops that create and track an entire project to completion, using the three basic elements of project management: schedule, resources, and costs. Scheduling techniques will be covered.

Profession Development and Continuing Education Units:  
Earns 19.5 PDUs and 1.95 CEUs

PMI Program Number - 601PPP  
Professional Development and Continuing Education Units:

### Learn to

- Define the project and coding structures
- Assign resources and costs to a project
- Add and organize activity data
- Create target schedule
- Develop a project network with precedence relationships
- Perform schedule calculations

### Audience

- Business Analysts
- End Users
- Functional Implementer
- Project Manager

### Prerequisites

- Suggested Prerequisites*
- Knowledge of MS Windows
- Knowledge of the fundamentals of project scheduling

### Course Objectives

- Create a project with activities and resources
- Calculate a schedule
- Enter statusing data to update a schedule
- Store period performance
- Produce project output
- Customize the project layout
- Develop a project network with precedence relationships
- Create target schedule

### Course Topics

**Fundamentals of Project Management**  
**Establishing the Project & Coding Structures**  
**Defining Calendars**  
**Adding and Organizing Activities**  
**Relationships**  
**Scheduling**  
**Applying Constraints to a Schedule**  
**Customizing the Layout**  
**Managing Resources & Costs**

Creating the Target Plan  
Updating the Current Schedule  
Producing Effective Output  
Workshops  
Class Exercises